



**The South Carolina  
State Board of Financial Institutions  
Consumer Finance Division**

1205 Pendleton Street, Suite 306  
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**Ronald R Bodvake  
Commissioner of  
Consumer Finance**

**Designated Branch Manager**

\_\_\_\_\_ hereby designates with \_\_\_\_\_ with  
(Mortgage Lender/Servicer Company) (Employee name)  
NMLS unique ID# \_\_\_\_\_ as our Branch Manager with branch NMLS unique ID# \_\_\_\_\_.

By signing below, \_\_\_\_\_ accepts the responsibility for overseeing the operations of the  
(Employee name)  
aforementioned branch as required in SCCPC §37-22-170.

**“SECTION 37-22-170. Managing principal; branch offices; notification of commissioner of designation and change of managing principal or branch manager.**

A mortgage lender licensed pursuant to this chapter shall have a managing principal who operates the business under that manager’s full charge, control, and supervision. A mortgage lender may operate a branch office subject to the requirements of this chapter. Each principal and branch office of a mortgage lender licensed pursuant to this chapter shall have a branch manager who meets the requirements of Section 37-22-140(B) and (C)(1). Each mortgage lender licensed pursuant to this chapter shall file a form prescribed by the commissioner indicating the business’s designation of managing principal and branch manager for each branch and their acceptance of the responsibility. The managing principal for a licensee’s business also may serve as the branch manager of one of the licensee’s branch offices.”

\_\_\_\_\_  
(Mortgage Lender/Servicer Company)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Control Person’s Signature)

\_\_\_\_\_  
(Branch Manager’s Signature)