



**The South Carolina
State Board of Financial Institutions
Consumer Finance Division**

1205 Pendleton Street, Suite 306
Columbia, SC 29201
Phone: (803) 734-2020
www.consumerfinance.sc.gov

**Ronald R Bodvake
Commissioner of
Consumer Finance**

Via electronic mail:

Attn:

RE: Examination and report of loan activity under license #

Dear _____,

The Division is preparing to conduct an on-site examination of the above referenced company. To expedite the examination process, the Division is requesting the following information to be furnished:

Examination Parameters: —

1. Provide a list of all mortgage loan applications taken from South Carolina consumers. The list should include the following data:

- A. Name (s) of applicant (s)
- B. Date of application
- C. Applicant address
- D. Amount applied for
- E. Decision (Approved, Denied, Withdrawn, etc.)
- F. Date of Decision
- G. Name of Originator
- H. NMLS ID# of Originator
- I. Location where application was taken



2. Provide a list of all mortgage loans made to South Carolina consumers. The list should include the following data:

- A. Name (s) of applicant (s)
- B. Account Number
- C. Date of Loan
- D. Loan Amount
- E. APR
- F. Originator's Name
- G. Originator's NMLS #
- H. Location where application taken
- I. Company capacity: Lender or Broker
 - 1. If acting as a Lender:
 - a. Was the loan retained or sold?
 - 1. If retained:
 - a. What is the name and NMLS # of the servicer?
 - 2. If sold:
 - a. What date was the loan sold?
 - b. What is the name and NMLS # of the purchaser?
 - 2. If acting as a Broker:
 - a. What is the name and NMLS # of the lender?

3. Provide a list of all loans serviced. The list should include the following data:

- A. Name of applicant
- B. Account number
- C. Date acquired
- D. APR
- E. Fixed or adjustable rate
- F. Current loan status



4. List all foreclosures that have been initiated by the institution on properties located in the State of South Carolina since the scope of the examination. Include the following information:
 - A. Name of Applicant
 - B. Account Number
 - C. Date of Loan
 - D. Loan amount
 - E. APR
 - F. Original Appraised Value
 - G. Fixed or Adjustable Rate
 - H. Term of loan
 - I. Date foreclosure action started
 - J. Status of foreclosure action
 - K. Property address.

5. Provide a current business plan.

Do not include any loans where the real property securing the loan is not located in the state of South Carolina or if the loan purpose is non-personal: such as - investment, rental or commercial. Submit the requested information to mortgage.exam@bofi.sc.gov in an excel format by .

If there has been no activity, then submit that information on company letterhead to mortgage.exam@bofi.sc.gov.

Contact the Division with any questions or concerns.

Regards,

Review Examiner